ADAM SMITH
9TH DISTRICT, WASHINGTON

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COMMITTEE ON ARMED SERVICES
CHAIRMAN

Congress of the United States
House of Representatives
Washington, DC 20515–4709

DISTRICT OFFICE

15 SOUTH GRADY WAY, SUITE 101
RENTON, WA 98057
(425) 793-5180
TOLL FREE 1-888-SMITH09
http://adamsmith.house.gov
http://twitter.com/RepAdamSmith
https://www.facebook.com/RepAdamSmith

Dear U.S. Service Academy Applicants,

It is an honor for me to be able to nominate several outstanding young men and women each year to the U.S. Service Academies. The academies provide an excellent education and an exceptional opportunity to serve our country. Please make sure you read this packet in its entirety so that you have all the information you need to proceed through the nomination process.

There are four service academies to which I can make nominations: The U.S. Air Force Academy in Colorado Springs, Colorado; the U.S. Military Academy in West Point, New York; the U.S. Merchant Marine Academy in Kings Point, New York; and the U.S. Naval Academy in Annapolis, Maryland. The U.S. Coast Guard Academy in New London, Connecticut does not require a nomination.

To be considered for admission to a service academy, the candidate must meet the eligibility requirements: scholastic aptitude, leadership potential, character, athletic ability, medically qualified, and a congressional, vice presidential, or presidential nomination. I will nominate 10 applicants for each vacancy at each academy, but the academy will make the final decision. If selected, you will receive an offer of admission (an appointment) directly from the academy.

Each applicant for nomination should submit a completed package to my Renton, WA office. If qualified, the applicant will be scheduled for an interview with a panel of retired and active duty military officers. The panel will review each package, conduct the interview, and then forward their nomination recommendations to me for final review. I will then nominate applicants who are the most qualified for appointment.

All nomination packages must be received in my office no later than 5:00 PM on November 15, 2019. Please do not send the required materials separately or to my Washington, D.C. office as it may not be forwarded to my Renton office by the deadline. If there are extenuating circumstances which merit special attention, please contact my office for guidance.

Thank you and good luck!

Adam Smith
Member of Congress

PRINTED ON RECYCLED PAPER

NOMINATION PACKAGE INSTRUCTIONS

1. Review the check list below, compile all the required documents in order, and put them in a folder with your name on the front.
2. Do not staple any of your paperwork.
3. Any incomplete packages will not be considered.
4. Submit the completed packet to the District Office no later than 5:00 pm on **November 15, 2019.** You are encouraged to call and check the status of your package.
5. Initiate a candidate file with each academy in which you plan to apply. Please note that the material you supply our office is separate from what you'll be asked to supply the academies or any other congressional office.
6. Applicants whose parents are temporarily stationed at one of the military bases, but maintain legal residence in another State, should apply to the Congressional office from that district.

~CHECK LIST~

Completed	Application Documents	Details
1.	Headshot or Portrait Photo	Preferred high quality.
2.	Ninth Congressional District Application	Must be typed. No handwritten. Must mark academies with whom you have an open admission file.
3.	Resume	Use any standard resume format that best highlights your accomplishments. Do not to exceed two pages in length.
4.	500 words Personal Essay explaining why you would like to attend a Service Academy	This is your best opportunity to express your thoughts, ideas, and goals. You should fully express to Congressman Smith your reasons for attending an academy as well as what your goals would be after graduation.
5.	SAT/ACT Scores	Official score reports or printout of the scores from the ACT/SAT website
6.	High School Transcript	Must be sealed and certified. Do not have it forwarded directly from your school. Please include a copy of any college transcripts, if applicable.
7.	Progress Report of the first quarter/semester of senior year (if you're still in high school)	An official print out from your school website can fulfill this requirement. If you have graduated high school, you will also need to provide grades/progress report from all higher education institutions attended.
8.	Three Letters of Recommendation	One of the letters **must** be from guidance counselor or the principal. Other letters should be written by individuals who can assess your character, leadership ability, and participation in activities.

NINTH CONGRESSIONAL DISTRICT APPLICATION

FULL NAME (First, Middle, Last):

_____

PERMANENT ADDRESS:

_____

_____

PHONE NUMBER: _____

EMAIL: _____

DATE OF BIRTH: _____

NAME OF PARENT(S) OR GUARDIAN(S):

_____

PARENT/ GUARDIAN'S PHONE NUMBER: _____

PARENT/ GUARDIAN'S ADDRESS (if different from Student):

_____

_____

HIGH SCHOOL: _____

YEAR OF HS GRADUATION: _____

NAME OF HS COUNSELOR: _____

HS COUNSELOR'S PHONE NUMBER: _____

Please rank in order only the academies you wish to attend and with whom you have an open admissions file (1=highest, 5=lowest)

Air Force _____ Merchant Marine _____ Military _____ Naval _____

I am a citizen of the United States, or I will have attained citizenship before I enter the Academy. I am a legal resident of the State of Washington. I understand that I must submit all necessary information by its deadline to be considered for a nomination by Congressman Adam Smith.

SIGNATURE:_____ DATE: _____

ACADEMY NOMINATION INFORMATION

1. QUALIFICATIONS:

In order to be considered for a nomination, a candidate must:

- Reside in the 9th Congressional District of Washington State
- Must be between the ages of 17 and 23 years old
- Be a United States citizen
- Be unmarried, not pregnant, and have not incurred obligations of parenthood
- Preferred minimum SAT scores of 500 verbal and 550 math, or ACT scores of 25 English and 28 Math
- Preferred GPA of 3.7 on a 4.0 scale, ranking in the upper 20% of their class
- Notable participation and performance in extracurricular activities, including an emphasis on leadership
- Excellent health (medical fitness) and physical aptitude

2. SAT/ACT SCORES

Aside from your grades, your performance on the SAT or ACT is crucial to an academy's selection decision. The academies receive too many applications to judge each one on an entirely subjective basis. Most of what is known comes from your high school grades and standardized test scores. Once your file has been assessed, it will be assigned a scaled score. Only if your scaled score is high enough will the other aspects of your resume be a factor in the admissions decision.

You should register for these tests early in your junior year. This will give you time to re-take the tests if you feel that your initial scores do not reflect your true potential. Information regarding testing dates may be obtained through your high school counselor. The Military, Air Force, and Naval Academies will consider your highest verbal and math scores if you re-take the test, but the Merchant Marine Academy will average your scores.

3. MEDICAL EXAMINATION AND PHYSICAL APTITUDE

Medical requirements vary from academy to academy. All candidates must take a Qualifying Medical Exam, please contact the academies directly if you have any questions about your eligibility. The Department of Defense Medical Examination Review Board (DoDMERB) will schedule the exam and evaluate the results once an admission file has been opened. It is important to schedule your exam as early as possible to allow time to resolve any potential medical issues. There is no cost to you for the exam.

All academies require applicants to pass a Candidate Fitness Assessment (CFA). The purpose of this test is to evaluate your coordination, strength, speed, agility and physical endurance. You will receive information from the academy as to how the CFA must be conducted and it will be your responsibility to ensure the results are sent to the academy. It is very important that each applicant maintain a vigorous exercise program in preparation for attending the academies. **It is highly recommended that you have all your medical requirements and CFA completed before your interview.**

4. *INTERVIEW*

Congressman Smith requires an interview prior to nominations. Interviews are conducted in December. You will be informed by mail/email of the date and time of your interview. If you have problems with your interview date, please address them directly to the Academy Coordinator.

5. *NOMINATION AND APPOINTMENT DATES*

Congressman Smith will submit his nominations to the academies in January. A congressional nomination is not a guarantee of admission. The final decision to appoint will be made by the academy itself following the final review of your medical and academic qualifications by the Academy Admissions Board. The academies will notify the applicants of an offer of appointment between January and mid-June.

All questions, concerns, and requests for assistance must be addressed to the district office. Contact information is as follows:

Congressman Adam Smith
ATTN: Military Academy Nominations
15 South Grady Way, Suite 101
Renton, Washington 98057
(425) 793-5180

U.S. SERVICE ACADEMY ADMISSIONS OFFICES

United States Air Force Academy
HQ USAFA/RRS
2304 Cadet Drive, Suite 200
USAF Academy, CO 80840-5025
(800) 443-9266
http://www.usafa.af.mil

United States Coast Guard Academy
15 Mohegan Avenue
New London, CT 06320-4195
(800) 883-USCG (883-8724)
http://www.cga.edu

United States Merchant Marine Academy
300 Steamboat Road
Kings Point, NY 11024-1699
(800) 732-6267
http://www.usmma.edu

United States Military Academy (West Point)
Director of Admissions
United States Military Academy
600 Thayer Road
West Point, NY 10996-9902
(914) 938-4041
http://www.usma.edu

United States Naval Academy
Dean of Admissions
United States Naval Academy
117 Decatur Road
Annapolis, MD 21402-5017
(800) 638-9156
http://www.nadn.navy.mil